



MOIL LIMITED
(A Government of India Enterprise)

VIGILANCE VANI

MONTHLY NEWS LETTER OF VIGILANCE MOIL

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You can **stop**
CORRUPTION

Board Meeting on 4th Feb' 2024

As per CVC guidelines, review of Vigilance activities is to be done by the Board on half yearly basis. The last review of the Vigilance activities was done on 4th Aug'2023. The first Board Meeting of the calendar year 2024 was done on 4th Feb'2024 which was attended by the full board comprising of CMD, Functional directors, independent directors and Joint Secretary of MoS. Presentation on Vigilance activities during the period was presented by the CVO and relevant instructions were given by the board. Vimochan of updated HR Manual and newly prepared MOIL Vigilance Manual was done by the board on this occasion.



Release of MOIL Vigilance Manual

Monthly News Letter "Vigilance Vani" are available on MOIL Website under Vigilance tab 'e-publishing'. Details of Systemic Improvement are available on MOIL intranet under Knowledge sharing Tab-Vigilance.

Visit of Dr. Praveen Kumari Singh, Addl. Secretary/CVC on 7th Feb'2024

MOIL Limited was privileged to have Dr. Praveen Kumari Singh, Addl. Secretary/CVC on 7th Feb' 2024. It was maiden visit by any Addl. Secretary level officer from CVC to MOIL. She was invited to deliver expert talk on Preventive vigilance-CVC perspective. She also visited Gumgaon mine where basic ore mining operation of underground mine was shown to her. She had taken deep interest in understanding various facets of the mining and ore extraction work. She also interacted with underground mine workers and ladies working in BDC area to get the first hand information about their perception about their job, their working & living conditions, difficulties encountered and their expectations from the Management.

She addressed the gathering of about 120 MOIL employees on the preventive vigilance from CVC perspective. She deliberated on 3 types of vigilance viz punitive, preventive and participative vigilance. She stressed upon creating a system wherein each stakeholder suo-motu acts as vigilant employee to prevent corruption rather than having a system where wrong doer is punished after committing the mistake. Rule of law can be established only, if system and procedures are legislated and updated in the form of manuals and SoPs.

Leveraging of technology comes handy for streamlining the work and improving the transparency. However, care has to be observed by segregating the maker and checker functions. Her environmental concerns were evident when she appealed for plantation at massive level in MOIL.



Visit of Dr. Praveen Kumari Singh, Addl. Secretary/CVC to Gumgaon Mine



Visit of Dr. Praveen Kumari Singh, Addl. Secretary/CVC to MOIL, Nagpur



Advisories issued to Management for systematic improvement by Vigilance

1. Annual Contract of operation and maintenance of hydraulic Excavator/Dumper/water sprinkler/Dozer

- (a) 21 dumpers have been provided against contractual requirement of 20. As per clause no. 23(e), alternate vehicle is to be provide only in case of major breakdown. This may be looked into as it could enhance % of availability of dumper.
- (b) The awarded work pertains to provision of 183 operators and maintenance staff. Manual attendance registers are being maintained to monitor their attendance based on which payments are made. The system is prone to tempering and manipulation whereby proxy attendance can be recorded for both operation and maintenance staff. Looking at the large no. of staff employed in a contract, it is recommended that bio-metric attendance system may be maintained exclusively for these staff at workshop to ensure and monitor their attendance.
- (c) GPS system may be provided on vehicles to effectively monitor their movement to ensure proper utilization.
- (d) Group insurance has been taken for only 20 out of 183 staff. Recovery of uninsured amount may be done from the contractor for the uninsured period.
- (e) All hourly based maintenance schedules are performed on hours of operation of individual vehicles. It is seen that, only 13 vehicles operate during 2 months' monsoon period against 29 vehicles during normal time. However, same set of 68 staffs are available during monsoon period. It is therefore, recommended to review the requirement of maintenance staff during monsoon period.
- (f) Estimate has got provision of 2% for PPE and tools. In view of large no. of staff deployed in contract, it is recommended to provide uniform of different color to contractual staff to distinguish them from departmental staff.
- (g) Spare cost for equipment no. 10003086 is very high as it was commissioned recently in July'2020 which may be looked into.

2. Ore dispatches by Rail wagon

- (a) Possibility may be explored to place Delivery order(Parcel) according to permissible loading capacity of wagon/rake so as to avoid wasteful expenditure incurred by purchaser due to under loading of wagon by railing and transportation supervisor.
- (b) Tolerance of 2 Tons is available to the railing and transportation supervisor for loading in wagon as per permissible carrying capacity without paying any overloading penalty. But the supervisor does not bother about underloading as purchaser makes the payment as per chargeable weight (permissible carrying capacity). Thus, this loss due to under loading is borne by the purchaser. There is no deterrence for underloading to railing and transportation contractor like overloading for which penalty is borne by him as per penalty clause mentioned in contract. Hence, underloading penalty provisions may be incorporated in tender conditions to avoid the tendency of underloading of wagons by railing and transportation contractors.

This inclusion of a clause for paying underloading charges in railing and transportation contract would:

- (1) Avoid underloading of wagons by the contractor which is an avoidable wasteful expenditure to the purchaser.
- (2) Ensure optimum utilization of wagons as per its permissible loading capacity and thus making extra wagons available for loading.
- (3) Enhance goodwill amongst the consumers and boost the brand of the company.

MODUS OPERANDI OF FINANCIAL FRAUDSTERS-Part 16

Reserve Bank of India has taken initiative by publishing a booklet on modus operandi of financial fraudsters for consumer awareness. To prevent MOIL employees from such fraudsters in their professional and Personal capacity while making financial transactions and their activities in social media, it is reproduced below:

22. SOCIAL WELFARE SCHEME FRAUD

One day, Raju got a call from an unknown number.

"I am calling from the agriculture department. Your account details have not been updated for the KISAN scheme, hence your subsidy funds around 12000 Rupees are lying unused with us."

"What should I do to update the account?"

"You can visit the website and update on your own, or else, I will update it if you provide me your details."

Do's:

- ✓ Verify the details of any government scheme from your Gram Panchayat or Tehsildar office before making any payment for getting the subsidy.
- ✓ Report the incident to the nearest Cyber Crime Police Station and National Cyber Crime Reporting Portal at <https://cybercrime.gov.in>.

"Please update it from your side."

"Kindly provide your bank account and debit card details."

"You will receive an OTP; please share it to complete the process."

Raju provides the details of his bank account, debit card and shares the OTP to the fraudster

"Thanks a lot."

A few minutes later, Raju received an SMS from the bank saying Rs 25,000/- was debited from his bank account.

Raju was cheated under the pretext of registering for a social welfare scheme.

Don'ts:

- ✗ Never believe in such stories of getting subsidies over calls.
- ✗ The eligible beneficiary data is already available with the State Government.
- ✗ The government will provide you with the benefits after you register yourself at Jan Seva Kendra of your Tehsildar office in your district or gram panchayat.
- ✗ Never share your OTP with anyone.

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